

To Grants Committee Meeting

June 12, 2024

MINUTES

Members Present:

Susan Gruberman, Asst. Chairman
Ken Sharkey
Scott Greenwald
Courtney Moore

Members Excused:

Stephen Reeb, Chairman
Richie Meile
Matt Smallheer

Staff Present:

Rick Stubblefield, Executive Director
Becky Rose, Executive Assistant

Others Present:

May Brown

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Assistant Chairman Susan Gruberman called the meeting to order at 5:30 p.m. in the St. Clair County Annex Conference Room, 2nd Floor.

Attendees rose and recited the Pledge of Allegiance.

Assistant Chairman Gruberman took roll call.

Assistant Chairman Gruberman asked if there were comments from the public on the agenda. There were none.

Upon a motion by Mr. Sharkey and a second by Mr. Greenwald, the minutes from the May 8, 2024 Grants Committee meeting were approved unanimously.

Upon a motion by Mr. Sharkey, and a second by Mr. Moore, the letter from the Grants Committee Chairman to the County Board Chairman transmitting the payroll and expense claims for the month of May, 2024 was approved unanimously.

Upon a motion by Mr. Sharkey, and a second by Mr. Moore, the Check Register Summaries for the pay periods in May 2024 were approved unanimously and placed on file.

There were no questions concerning the Community Services Group and the reports were placed on file.

There were no questions concerning the Community Development Group and the report was placed on file.

There were no questions concerning the Workforce Development Group and the report was placed on file.

Upon a motion by Mr. Sharkey, and a second by Mr. Greenwald, the Community Services, Community Development, and Workforce Development Group reports were approved unanimously and placed on file.

Old Business

None

New Business

A. Director's Report

Mr. Stubblefield stated that presently they are in the middle of their annual WIPFLI agency monitoring. Currently, they are considered a low-risk audit and strive to keep it that way. Being a low-risk audit saves a tremendous amount of money and helps with receiving grants.

Mr. Stubblefield stated that the Weatherization program has received the Illinois Home Weatherization Assistance Program's Exceptional Performance Award for the second year in a row. The award is in recognition of outstanding accomplishments in serving the community. Mr. Stubblefield congratulated the St. Clair County Weatherization Group, Coordinator Lial Field, Records Specialist Nancy Wilson, and Energy Auditors Michael Shoemaker and Bobby Davidson. Next year's Weather allocations will be up \$126,000 and are expected to grow substantially over the next few years.

Mr. Stubblefield stated that they attended the Community Service Block Grant strategic planning 2-day retreat with WIPFLI. He stated they had good participation and quality ideas resulted from the retreat. The Community Service staff also attended a meeting in Springfield, IL for training and updates.

Mr. Stubblefield stated that Workforce is one of the major programs being monitored by WIPFLI. Next week, the Illinois Department of Commerce and Economic Opportunity will be on site monitoring the program. Most of the staff attended the National Association of Workforce Development Conference last week in San Antonio, TX. Workforce allocations are down to just under \$200,000.

Mr. Stubblefield stated that Karen Latta and Chris Anderson attended the Enterprise Zone Conference in Springfield, IL. The conference incorporated TIF's into their presentation this year. Public Facility awards for PY'24 funds are ready to be sent out. The Public Hearings for Community Development Block Grant action plan will be held next week. The action plan will be delivered to sites throughout the county and will be available for review on the St. Clair County website. He also stated that they are ready to enter a contract with S.A.V.E. using C.D.B.G. Corona Virus funds to rehab 14 of the 3-bedroom units for affordable housing.

Mr. Stubblefield stated that LIHEAP is closing out and working on completing submitted applications. LIHEAP will be closed until the beginning of October.

Mr. Stubblefield stated that HUD's Regional Administrator and the Senior Advisor to the Acting Secretary will be visiting St. Clair County on June 26th and 27th.

Mr. Trentman made a motion to approve the Director's report and Mr. Sharkey seconded the motion. The motion passed unanimously.

Other Comments

None

Adjournment

Assistant Chairman Susan Gruberman entertained a motion to adjourn. On a motion by Mr. Greenwald, and a second by Mr. Sharkey, motion passed, and Assistant Chairman Gruberman adjourned the meeting at 5:43 p.m.